

YUMA MUNICIPAL COURT #1441  
1515 South 2<sup>nd</sup> Avenue  
Yuma, Arizona 85364  
(928) 373-4800  
<http://www.yumaaz.gov>  
**Effective 01/01/2016**

**You can obtain case specific  
information such as next court date  
and fine amounts as well as pay your  
fine by telephone at  
(928)373-4800**

**NO FOOD, DRINK, OR WEAPONS OF ANY TYPE  
ARE ALLOWED IN THE COURT BUILDING.**

Please note: There is also a **DRESS CODE and  
RULES OF CONDUCT** for those coming to the court.

You have just received a traffic complaint and this document  
will explain your options. Please read this document thoroughly.  
Be sure to read both sides of your complaint. You must  
respond to the court in person or, if eligible, use the options  
below, on or before the date and time indicated on your traffic  
complaint.

Your traffic complaint has a check box to the right of the  
violation description. If the **CRIMINAL or CRIMINAL TRAFFIC**  
box is checked, you **MUST** appear in court on your court date.

If the check box to the right of the violation description is  
checked **Civil Traffic**, your options are detailed within this  
document. You may choose one of your four options, or you  
may appear on or before the date and time shown on your civil  
traffic complaint to resolve your case. If you have multiple  
violations on your civil traffic complaint, you will need to indicate  
your choice for each violation.

✓ **Option 1 – Attend Defensive Driving School**

If you are eligible and you attend, the eligible traffic violation will  
be dismissed and no points will be placed on your record. You  
will only pay an enrollment fee to the school. Do not pay the  
court fine. See Page 2.

✓ **Option 2 – Pay by Telephone or Mail**

Waive your right to a hearing, enter a plea of responsible, and  
pay the fine. You do not have to appear in court. **Payment must  
be received by the court prior to your court date.** We  
suggest allowing at least 5 days for mailed payment. Payment  
can be made by phone at (928) 373-4800. See Page 3.

✓ **Option 3 – Request a Hearing**

At your hearing, you may bring witnesses and you will have the  
opportunity to present your case before a judge. Once the  
hearing begins, you can no longer attend Defensive Driving  
Class and if you are found responsible, ALL FINES ARE DUE  
IN FULL at the conclusion of your hearing. See Page 4

✓ **Option 4 – Request a Hearing In Absentia**

If you are eligible, you may request and receive a hearing that  
will allow written testimony in lieu of a mandatory court  
appearance. See Page 5.

**Option 1- ATTEND DEFENSIVE DRIVING  
SCHOOL**

Attending defensive driving school provides the  
opportunity to have one eligible charge (see page 6)  
dismissed without: going to court; points assessed  
for that charge; negative impact on your insurance;  
and paying a fine for that charge. If you receive an  
extension for attending school, that extension is only  
for the eligible charge. You must appear in court or  
pay the fine(s) for any additional charge(s) on your  
citation on or within ten days of your appearance  
date; otherwise, your license may be suspended.

You are eligible to attend a defensive driving class if  
you meet **all of the following requirements**:

1. You have not attended a Defensive Driving Class  
in Arizona for dismissal of a traffic charge within the  
past 12 months.
2. Your traffic charge did not result from an accident  
involving death or serious physical injury.
3. Your traffic charge has not already been set to a  
hearing.
4. You are not a commercial driver license holder **OR A  
DRIVER OF A COMMERCIAL MOTOR VEHICLE THAT  
REQUIRES A COMMERCIAL DRIVER LICENSE** is not  
eligible for the defensive driving diversion program.  
(A.R.S. §28-3392).

**WHAT TO DO:**

1. If you wish to attend a class; in Arizona, in  
another state, or via online you may do so by  
contacting one of the state certified schools in  
Arizona.
2. To find a certified school either:  
• Visit <http://www.azcourts.gov/drive>  
and look for Defensive Driving School Entry Point  
and locate Yuma County for Yuma Municipal Court.  
• Call the Defensive Driving School information line  
at: **1-888-334-5565** (automated response only).
3. You must complete the online program or attend a  
class at least **7 days before your court date**, which  
is above your signature on the complaint.
4. Once registered, if you find you need more time to  
complete the class, the school or the court can grant  
a **one time, 30 day** extension.

**Failure to complete the defensive driving class may  
result in the entry of a default judgment, and/or your  
driver license suspension, and additional monetary  
penalties.**

A.R.S. 28-645A Red Light Violations. Persons found  
responsible or entering a plea of responsible for red-  
light traffic control signal violations, including flashing  
stop signals, will be ordered by the Motor Vehicle  
Division to attend and successfully complete Traffic  
Survival School or suffer suspension of driving  
privileges.

**Option 2 - PAY BY MAIL OR BY  
TELEPHONE**

**1. READ AND SIGN** the following statement:

I hereby waive my right to a hearing, enter a  
plea of responsible, and consent to judgment  
imposing the prescribed fine:

Signature \_\_\_\_\_

Write the traffic complaint number below

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2. See fine schedule on page 6 for fine  
amount; list amount in Fine Amount column  
below. **Add a \$45 case processing fee** and  
if your court date has passed, add the Default  
Cost of **\$50 per case** and the **additional \$20  
Time Payment Fee**. The court date is written  
above your signature on the complaint. Pay  
the **Grand Total amount under the Total Fine  
column. Do not send cash.**

FINE	PLUS \$45 CASE FEE	TOTAL FINE
Charge A \$ _____	\$ _____	\$ _____
Charge B \$ _____	\$ _____	\$ _____
Charge C \$ _____	\$ _____	\$ _____
Charge D \$ _____	\$ _____	\$ _____
Charge E \$ _____	\$ _____	\$ _____

**Add** if applicable a \$20 Time Payment Fee  
and the \$50 Default Cost  
**GRAND TOTAL \$ \_\_\_\_\_**

3. How to pay: Check, money order, or  
cashier's check made payable to YUMA  
MUNICIPAL COURT.

Pay by phone call: (928) 373-4800

**Credit Card Payment:** Complete the  
following information: ☐ MasterCard ☐ VISA  
☐ American Express ☐ Discover  
Card Number \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Expiration Date      3 or 4 digit CVV code

Cardholder's Name \_\_\_\_\_

Signature \_\_\_\_\_

Daytime phone \_\_\_\_\_

Place this sheet with your payment, along  
with your complaint or a copy, in the envelope  
provided, stamp and mail.

ALL PAYMENTS MUST BE RECEIVED BY THE  
COURT DATE. FAILURE TO DO SO MAY RESULT IN  
THE ISSUANCE OF A DEFAULT JUDGMENT AND  
DRIVER LICENSE SUSPENSION WITH ADDITIONAL  
MONETARY PENALTIES BEING IMPOSED.

**Option 3 – REQUEST A HEARING  
(AVAILABLE FOR THOSE OUTSIDE YUMA  
COUNTY)**

1. If you live in Yuma County, please come  
to the court to request your hearing.
2. **READ AND SIGN** the following  
statement: I hereby request a hearing to  
contest the charges indicated below. I  
hereby enter my plea of not responsible.  
I understand that I am giving up the  
option of attending a Defensive Driving  
Class for those charges for which I have  
requested a hearing.

Signature \_\_\_\_\_

Write the traffic complaint number below

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2. Indicate below, the charge(s) for which you  
are requesting a hearing. The numbers run  
vertically down the left side of the complaint.

A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_

E \_\_\_\_\_

3. Print the following information:

Name \_\_\_\_\_

Mailing \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Daytime Phone ( ) \_\_\_\_\_

4. Check if applicable:

☐ I will be represented by an attorney.

☐ I will need an interpreter.

(Language) \_\_\_\_\_

5. Mail this sheet, along with your complaint  
or a copy to the court at least five working  
days before your court date.

You will be notified of your assigned hearing  
date by mail.

You must appear on that date and be ready to  
present evidence and examine witnesses in  
front of a Judge/Hearing Officer.

**FAILURE TO APPEAR MAY RESULT IN THE  
ISSUANCE OF A DEFAULT JUDGMENT AND  
DRIVER LICENSE SUSPENSION WITH ADDITIONAL  
MONETARY PENALTIES BEING IMPOSED.  
YOU MUST BE PREPARED TO PAY ANY FINE  
IMPOSED THE DAY OF YOUR HEARING.**

**Option 4 - REQUEST A DOCUMENTARY HEARING**  
(without a personal appearance)  
**IF YOU HAVE A SUBSTANTIAL HARDSHIP**  
which prevents you from attending a hearing  
**AND** you wish to plead **not responsible** for  
the violation(s), you may qualify for a  
Documentary Hearing pursuant to Rule 10  
Civil Traffic Rules. This will allow you to file a  
written declaration of the facts surrounding  
the violation rather than appear in person at a  
hearing. The written request for a Hearing  
**must** be received prior to your appearance  
date.

#### DOCUMENTARY HEARING INSTRUCTIONS

1. To receive the Request Form, read and  
sign the following statement:  
*I believe that I qualify for a Documentary  
Hearing and would like to receive the Request  
Form. (Forms are also located on our website  
at*

<http://www.yumaaz.gov>

Signature

2. Write the traffic complaint number below:

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3. **POSTING A BOND.** A bond is not required  
but by posting a bond, you will eliminate any  
requirement to pay the mandatory \$20 Time  
Payment Fee if you are found responsible.  
The bond amount is equal to the total fine for  
the violation(s) on your traffic complaint.

#### YOU MUST APPEAR IN COURT ON THE COURT DATE SHOWN ON YOUR COMPLAINT if the following applies:

- For any violation code on your complaint  
that does not appear on the Fine Schedule.
- If your complaint was issued as a result of  
an accident involving death or serious injury.

If you want to contest your charge(s), you will  
not be able to do so on your appearance date.  
Your charges will be set for a trial/hearing on  
another date. See Page 4.

**Please Note:** It is the defendant's responsibility to  
follow up with the court to ensure that the payment  
or correspondence sent via mail was received by  
the court.

#### FINE SCHEDULE

Listed below are VIOLATION CODES with  
fine amounts. Mandatory State surcharges  
are included.

**Add a \$45 case processing fee** and if  
payment is **NOT RECEIVED** by the court date  
provided on your ticket, there will be a **\$20**  
**Time Payment Fee** per case, plus an  
**additional \$50 Default Fee** on each civil  
charge.

#### VIOLATIONS ELIGIBLE FOR DEFENSIVE DRIVING PROGRAM

<u>Violation Code</u>	<u>Amount</u>	<u>w/Accident</u>
28-644A1, A2	\$265	\$403
28-645A, 1A, A1B	\$265	\$403
28-645A3A, A3B, A3C		
& 28-645B & 28-645C	\$265	\$403
28-647.1, 2	\$265	\$403
28-651	\$265	\$403
28-701A (Failure to control)		\$403
28-701A & 28-701.01C		
Up to 13 mph over speed limit	\$219	\$357
14-24 mph over speed limit	\$265	\$403
25-27 mph over speed limit	\$357	\$447
28-29 mph over speed limit	\$403	\$495
30 + mph over speed limit	\$447	\$495

#### 28-701.02A1 thru 28-701.02A3 MUST APPEAR IN COURT

28-701E	\$173	\$219
28-704A to 28-706B	\$219	\$357
28-709 & 28-710	\$219	\$357
28-721A to 28-776A		
(except 28-737A)	\$265	\$403
28-792A & B	\$265	\$403
28-797F & G	\$495	
28-797H & I	\$495	
28-815D	\$173	\$219
28-851A to 28-856.3	\$265	\$403
28-857 (first offense)	\$495	
28-891A to 28-897	\$265	\$403
28-906	\$219	\$357

**Note:** Any person who had a Commercial  
Driver License (CDL) at the time of their  
violation is not eligible to have their citation  
dismissed through attendance at a defensive  
driving class.

#### VIOLATIONS NOT ELIGIBLE FOR DEFENSIVE DRIVING PROGRAM

<u>Violation Code</u>	<u>Amount</u>
<b>PEDESTRIAN VIOLATIONS</b>	
28-645A2B & A3D,	\$265
28-646A2 & B	\$265
28-793A to 793C	\$173
28-796A to 796C	\$127

#### EQUIPMENT, OVERWEIGHT & TOWING VIOLATIONS

<u>Violation Code</u>	<u>Amount</u>
28-921A1A to 28-954D	\$173
28-956 to 28-959	\$173
28-1098B	\$495

#### REGISTRATION & DRIVER LICENSE VIOLATIONS

28-2058A2B	\$173
28-2153.A, B1 & B2	\$173
28-2158C	\$125
28-2354A1, B, B1, B2 & B3	\$ 90.20

#### A.R.S. 28-2532A – No Vehicle Registration \$587

Mail or provide proof of current registration for  
reduced fine of \$125.

28-2533A	\$587
28-3151A to 28-3225B3	\$173

#### SEAT BELT VIOLATIONS

28-909A1, A2 & B1 & B2	\$53.40
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**A.R.S. 28-907A** – Child Passenger Restraint  
– If you have been cited for “failure to use”,  
the fine is \$127.

#### A.R.S. 28-645A3A – Red-Light Violations.

Persons found responsible or entering a plea of  
responsible for red-light traffic control signals,  
including flashing stop signals violations, will be  
ordered by the Motor Vehicle Division to attend  
and successfully complete Traffic Survival School  
or suffer suspension of driving privileges.

**A.R.S. 28-3169A** – No Drivers License in  
Possession – Dismissed upon proof of driver  
license valid on the date and time of the  
violation. Provide a copy of **both front and  
back** of your driver license; otherwise the  
fine amount is **\$173**.

#### A.R.S. 28-4135A, B & C –

No Proof of Insurance – Fine is \$1000  
(includes case fee) for a 1st offense. If you  
mail or provide proof on or before your  
appearance date showing that the vehicle  
involved was insured on the DATE and  
TIME the complaint was issued, the charge  
will be dismissed and a \$45 case processing  
fee will be assessed.

If insurance has been obtained after the DATE  
AND TIME the complaint was issued, you must,  
on or before your first court date, mail or appear  
at the court and provide proof of a 6-month  
insurance policy purchased for the vehicle cited.  
Additionally, you must provide the court with a  
copy of a MVD record showing no insurance  
violations within the prior 36 months. You may  
also be liable for additional actions or penalties as  
directed by the Arizona Department of  
Transportation, Motor Vehicle Division. If you are  
unable to provide proof of insurance for the DATE  
and TIME the complaint was issued, you must  
appear in court.

A conviction pursuant to this section may result in  
the suspension of your driver license, registration  
and vehicle plates.

**To contact Arizona Motor Vehicle  
Department regarding suspensions and  
eligibility questions:**

<http://www.azdot.gov/MVD>

or telephone

**Phoenix office:** (602) 255-0072  
**Tucson office:** (520) 629-9808  
**Yuma Office:** (928) 317-2000